**Rotary Club of Wichita & Wichita Rotary Charitable Fund**

**Funding Year July 2021 through June 2022**

**General Information and Instructions**

Any applications received after January 20th at noon will be dismissed without consideration

**Focus Areas/Priorities**

It is the intent of the Club to focus its efforts in the following key areas:

1. **Childhood Literacy**. This has been the primary emphasis of Rotary service and will continue to be its major focus. For example, the Club currently participates in the national “Reading Is Fundamental” (RIF) program in many Title 1 schools, as well as other childhood literacy programs.
2. **Youth and Vocational Service.** Rotary’s programs are currently more concentrated in the elementary age group. Projects for middle schoolers, older youth, as well as career development programs are also of interest.
3. **Basic Human Needs**. Community service projects which address hunger, homelessness, shelter, and health are of interest, especially as these issues affect children and youth.

(Note: International projects are also a priority of the Rotary Club of Wichita; however, such projects involve a different process and funding source and therefore are not a part of this application process).

**Process and Timeline**

Funding requests must also include opportunities for Rotary volunteers in the project. We are asking that those projects needing only volunteers, with no funding requested, also complete this form. The timeline is as follows:

 November 25th, 2020 Project Application Period Begins

 January 20th, 2021 @NOON Completed Applications Due

 January 21st – April 19th, 2021 Application Review Period

 May 1st, 2020 WRCF Funding Announced

Please return the 3 page application form and all additional tax and financial information to the Rotary

Office as follows:

The Rotary Club of Wichita, Inc.

100 N Main St. Suite 1003, Wichita, KS 67202

or by email: Jodie@wichitarotary.org

Questions may be directed to Jodie Stickney, Executive Director, p[hone](https://www.google.com/search?sa=X&rlz=1C1ZCEB_enUS787US787&biw=1522&bih=819&q=rotary+club+of+wichita+phone&ludocid=11866701007950608864&ved=2ahUKEwibuu7iwandAhUNca0KHTngDiUQ6BMwEnoECAsQOg): [(316) 262-4375](https://www.google.com/search?rlz=1C1ZCEB_enUS787US787&q=rotary+club+of+wichita+address&stick=H4sIAAAAAAAAAOPgE-LVT9c3NEwyLykzqio305LNTrbSz8lPTizJzM-DM6wSU1KKUouLAUI80OIwAAAA&ludocid=11866701007950608864&sa=X&ved=2ahUKEwj63JbewandAhUNOa0KHZ9wBk8Q6BMwEnoECAcQJg&biw=1522&bih=819)

**Wichita Rotary Club and Wichita Rotary Charitable Fund Application Form – Page 1 of 3**

Any applications received after January 20th at noon will be dismissed without consideration

**Please Do Not Leave Blank Spaces. Enter N/A If It Does Not Apply.**

**Organization Name & Address:**

**Organization EIN: ­­­­­­­­­­­­**

**Project Name:**

**Funding Requested:**

**Which of the three key areas (Childhood Literacy, Youth and Vocational Service, Basic Human Need) does your project fall under?:**

**Summarize your Project in 500 Words or Less, please include, at minimum, a Project Description, Objectives, project timing and relevant details:**

**Identify at least one Wichita Rotary Club Member that will act as a sponsor/project captain. This person will be responsible for recruiting volunteers, promoting the project to the club members, and coordinating communication between the club and the applying organization:**

**Wichita Rotary Club and Wichita Rotary Charitable Fund Application Form – Page 2 of 3**

**Name of Person Completing Application:**

**Relationship of Person to Organization:**

**Project Contact Person and Contact info:**

**Brief Statement of Organization’s Mission:**

**Organization Website:**

**Organization Facebook Page:**

**Expected duration of the project:**

***Please provide a brief answer to the following questions. If you wish, you may respond in narrative form (two to three pages total) provided all questions are addressed in the order indicated.***

1. All successful projects must include volunteer opportunities for club members, how many volunteers from the Club are you requesting, how many volunteer hours, what dates, and what will their duties be?
2. If requesting funding, to what extent will Rotary funding increase the organization’s capacity to provide service to the targeted population?
3. To what extent will the project promote Rotary and provide a positive community image?
4. Is this project unique? Are other groups or organizations doing similar things? Are there potential conflicts, or conversely, opportunities for collaboration?
5. Please detail the specific metrics and goals by which this project can be measured. You will be expected to provide Wichita Rotary with a detailed summary of this as the end of the project?
6. Is this a one-time or an on-going project?
7. Are there Rotarians currently on the Board and/or participating in other ways in your project? Please identify.

**Wichita Rotary Club and Wichita Rotary Charitable Fund Application Form – Page 3 of 3**

**For projects seeking funding, please respond to the following:**

* Please detail the total project budget, and how the amount requested fits into that budget

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* Please provide a budget narrative of how the funds will be used. (Attach a separate sheet if required):
* 501 c (3) status*:*
* Copy of your IRS tax status and determination letter
* Please provide your organization’s most recent annual income statement and balance sheet